

CITY OF GAHANNA

JOB DESCRIPTION

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| Job Title: Lifeguard | Job Code: |
| Department: Parks and Recreation | Salary Range: |
| Location: Hunters Ridge Pool | FLSA/Civil Service: Non-exempt/Non CS |
| Revised New X | Effective Date: January 1, 2005 |

A. **BASIC FUNCTION** (Primary purpose of this job): Ensures safety of all visitors to Hunters Ridge Pool

B. **PRIMARY JOB DUTIES & RESPONSIBILITIES**

| DUTIES & RESPONSIBILITIES | % |
|---|---|
| <ol style="list-style-type: none">1. Assists swimmers in distress and administers first aid as necessary;2. Patrols and watches swimmer during swim periods to ensure safety;3. Enforces rules and regulations regarding swim areas;4. Maintains pool area and removes safety hazards;5. Attends all in-service training including liability, neck and back injuries, first aid, CPR, fitness swimming and life guarding skills;6. Performs related tasks as required. | |

C. **MINIMUM QUALIFICATIONS** (Education, experience, certification, training, & specific skills to fulfill the essential duties and responsibilities of the job):

- Possession of a current American Red Cross Lifeguard, or a nationally recognized equivalent, certificate;
- Possession of a current CPR certificate;
- Knowledge of first aid and safety practices;
- Proven experience in customer relations and customer service;
- Ability to establish and maintain effective working relationships with associates;
- Ability to work independently and under direct supervision;
- Ability to apply problem solving skills and perform critical thinking;
- Ability to understand and follow specific oral instructions;
- Ability to read and write numbers and letters.

D. **EQUIPMENT AND WORK AIDS USED** (Subject to reasonable accommodation):

| Equipment/Work Aid | | |
|--|--|--|
| Rescue tube Shepard hook Pocket mask | | |

E. **ESSENTIAL REQUIREMENTS OF POSITION:**

This is heavy work requiring the exertion of 100 pounds of force occasionally, up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for color perception, preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, use of measuring devices, assembly or fabrication of parts at or within arms length, operation of machines, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surrounding and activities; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, and atmospheric conditions. The worker may be required to wear specialized personal protective equipment.

F. **ACCOUNTABILITY/IMPACT** (Degree of accountability for actions, consequences of errors in judgment & legal liabilities): As a member of the Parks and Recreation Department, there is a high degree of accountability as most of the Department relates directly to the citizens of the City of Gahanna. Errors in judgment and/or legal difficulties will be dealt with directly by the Aquatics Coordinator and the Recreation Superintendent.

G. **JOB CONTACTS** (Indicate those contacts in other departments or outside the company that are required as a regular part of the job and for what purpose.):
This position will interact on a regular basis with the Aquatics Coordinator, Assistant Aquatics Coordinator, lifeguards, Recreation Supervisor, Recreation Superintendent and visitors to Hunters Ridge Pool

H. **SUPERVISION RECEIVED:** Work is performed under general supervision.

I. **SUPERVISORY RESPONSIBILITY** (If applicable): # Supervise Directly: N/A Indirectly: N/A